

DUTIES OF SCHOOL BOARD MEMBERS

1. The Board must have the general charge of the business of the district, the school houses, and of the interests of the schools thereof. The Board's authority to govern, manage, and control the district; to carry out its duties and responsibilities; and to conduct the business of the district includes implied powers in addition to any specific powers granted by the legislature. It shall delegate authority to the Superintendent and his staff but it is responsible to the people for the results produced.
2. It shall select and elect a Superintendent of Schools and support him in the discharge of his duties.
3. It may accept, modify, or reject the recommendations of the Superintendent and may call for new recommendations.
4. It shall elect, promote, dismiss, and assign all employees upon the recommendation of the Superintendent.
5. It shall make salary schedules, custodial working agreements, transportation contracts, insurance contracts, and any other contracts and agreements involving school business upon the recommendations of the Superintendent.
6. It shall approve materials of instruction, school philosophy, and changes in the curriculum upon the recommendation of the Superintendent.
7. It shall adopt a tentative budget and a final budget upon the recommendation of the Superintendent.
8. It shall designate depository or depositories for school funds.
9. It shall plan in advance capital outlay and maintenance expenditures including building alterations and additions, new equipment, improvement of grounds, and repair and replacement of buildings and equipment.
10. It shall provide for the enforcement and administration of all school laws, local, state, and federal.
11. It shall study, anticipate, and recognize the educational needs of the community and incorporate them in the school program.
12. It shall interpret the educational program and school policies to citizens in the community.
13. It shall be informed of all phases of the educational program in the district and of new ideas, trends, and advances being made in education elsewhere.
14. It shall evaluate the educational program and the work of the Superintendent and his staff
15. It shall approve all disbursements.
16. It shall approve the annual financial reports of the clerk and treasurer.
17. It shall, at least 45 days before the date of the biennial school elections, determine the number of voting precincts, the polling places, and the hours the polls will be open. It shall cause to be chosen election judges for each polling place and shall canvass the election returns at a meeting of the School Board called for that purpose.
18. It shall hear communications, written or oral, from citizens of organizations on matters of administration or policy.
 - a. Requests, petitions, etc., made by individuals or delegations will not elicit Board action at the meeting at which such request is made, unless the public interest requires an immediate decision by the School Board, and unless the rules, regulations, and practices of the school system will enable the making of an immediate decision.
 - b. On all requests not included in the exceptions previously mentioned, the School Board shall instruct the Superintendent to collect and report pertinent information at a later date.
19. It shall perform such other functions and duties as required by law.