

AWARDING CREDIT BY ASSESSMENT

Policy

Anoka-Hennepin students in grades 9-12 may earn course credit by successfully demonstrating that they have met specific requirements of courses required by the district for graduation. Students who have previously mastered the knowledge presented in a district course from information acquired through activities outside of school, previous learning, or community and work experiences may demonstrate their mastery through a formal process of credit by assessment including College Level Examination Program (CLEP), Advanced Placement (AP) assessment, or district course assessment. Credit by Assessment applicants may request the course syllabus, and materials list, as well as review the course textbook prior to completion of course criteria.

When the first student applies to receive credit for a course through an assessment process, the specific requirements for awarding the credit will be established. The same requirements will apply to other students who later request credit for that course. Requirements may be revised whenever the course is revised.

Student Responsibility

A student interested in earning credit by assessment will follow the procedures outlined in the guidelines for Awarding Credit by Assessment. The student will work with a guidance counselor, parents, and a teacher advisor to meet all of the requirements for earning the credit through this assessment process.

If the student completes the assessment process in a satisfactory manner, the student's transcript will show the course title, credit earned, and a course grade of P. The number of credits earned will be equal to the number of credits assigned to the course.

Teacher Responsibility

A teacher whom accepts a student for credit by assessment will work with the curriculum department to offer the district course assessment. If the student receives the required 80% on the assessment (part one), the teacher will inform the student of the (part two) assessments to be completed. Upon completion of both part one and two, the teacher advisor will submit the application with the passing status to the curriculum department.

Legal References:

M.S. 120B.02 Educational Expectations for Minnesota's Students

M.S. 120B.11 – School District Process for Reviewing Curriculum, Instruction, and Student Achievement

M.S. 120B.13 Advanced Placement and International Baccalaureate Programs

Anoka-Hennepin District No. 11

Coon Rapids, MN 55433

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