

REGULATIONS FOR ENERGY CONSERVATION

- I. **INTRODUCTION.** The Anoka-Hennepin School District has an ongoing commitment to Energy Conservation.

- II. **PURPOSE.** The purpose of the Anoka-Hennepin Energy Conservation Plan is to minimize the use of energy without adversely affecting the health and safety of the occupants or adversely effecting educational programs.

- III. **ENERGY CONSERVATION PLAN.** The Anoka-Hennepin Comprehensive Energy Conservation Plan does include:
 - The regulations outlined in this publication.
 - Long range building renovation, retrofitting, etc.
 - Energy audits.
 - Public relations.

- IV. **EDUCATION.** Educating our citizens about the need for energy conservation is an important role for a public school system. Education by example is well documented as an effective learning technique. We are asking that all Anoka-Hennepin School District employees and students be fully informed of the energy conservation regulations of the school district and individually assist in conserving energy.

Air Temperature (Heating Season)

Building Occupied Periods Maximum /Unoccupied Periods Maximum

Secondary Classrooms: 68 degrees /63 degrees
 Preschool and K-6 Classrooms: 70 degrees/ 65 degrees
 Gymnasiums and Lunchrooms: 65 degrees/ 60 degrees
 Lounges: 68 degrees/ 63 degrees
 Corridors/Lavatories: 60 degrees/ 55 degrees
 All Offices: 70 degrees/ 65 degrees
 Air Temperature: (Cooling Season) Minimum Occupied 76 degrees
 Swimming Pools: 83 degrees

Note: Portable personal devices such as electric space heaters, coffee pots, and refrigerators are prohibited.

- V. **DETERMINING AIR TEMPERATURE.** Thermostats will be set at a level to maintain a temperature not higher than the maximum. The air temperature will be determined by the building supervisor in each building using a calibrated thermometer.

- VI. **EXEMPTIONS.** Providing a comfortable air temperature for every individual employee and student is virtually impossible. Exemptions from the regulations will be rare. However, when documented health problems exist among occupants or other

extenuating circumstances can be documented, an exemption may be allowed for temperature or personal devices. An exemption must be approved by the Health and Safety Committee upon a recommendation of the building principal.

VII. **WATER TEMPERATURE.** Hot water temperatures in all buildings are not to exceed 125 degrees. This does not apply to water for dishwashing or where state or local regulations describe a minimum level above 125 degrees. Swimming pool water temperature will be set at 83 degrees.

VIII. **ENERGY SAVING TIPS**

- Maintain occupied air temperatures and lighting only in those areas of the building and the time of day which the areas are occupied.
- Keep classroom doors closed during the heating season.
- Keep vestibule doors closed during the heating season.
- Permit the sun's rays to enter the rooms as much as practicable.
- Use exhaust fans in critical areas only, such as lavatories, shower rooms, kitchens, etc.
- Minimize outside air intake to code required Cubic Feet per Minute.
- Staff should use carpools whenever possible.

Anoka-Hennepin District No. 11
Coon Rapids, MN 55433
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