

SCHOOL SECURITY AND VISITORS TO ANOKA-HENNEPIN SCHOOL DISTRICT
BUILDINGS AND SITES DURING THE INSTRUCTIONAL DAY

I. PURPOSE

The purpose of this policy is to inform the school community and the general public of the position of the School Board on visitors to school buildings and other school property and leased sites during the instructional day.

II. GENERAL STATEMENT OF POLICY

- A. The School Board encourages interest on the part of parents and community members in school programs and student activities. The School Board welcomes visits to school buildings and school property by parents and community members, provided the visits are consistent with the health, education, and safety of students and employees and are conducted within the procedures and requirements established by the Anoka-Hennepin School District.
- B. The School Board emphasizes the importance of maintaining a school environment that is safe for students and employees and free of activity that may be disruptive to the student learning process or employee working environment.
- C. The School Board strives to keep schools a welcoming place for our community to share educational experiences while providing heightened security for students and employees during the instructional day.

III. VISITOR LIMITATIONS

- A. All visitors to Anoka-Hennepin buildings and sites must register with the administrative office upon arrival and departure. Doors will be locked and visitors will be expected to present identification at the entrance.
- B. Visitors to Anoka-Hennepin buildings and sites will receive and must wear a highly visible visitor badge to signify their status and the fact that school administration has authorized their presence in the building.
- C. Visitors who wish to meet with or observe teachers should schedule appointments in advance and register with the administrative office upon arrival.
- D. If school district personnel or volunteers see a visitor in the building without a visitor badge, they will courteously escort the visitor to the administrative office or immediately notify the administrative office of the presence of the visitor.
- E. Pursuant to this policy, an individual or group may be denied permission to visit a school or school site; or such permission may be revoked if the visitor does not comply with the school district procedures and regulations, or if the presence of the individual or group is not in the best interest of students, employees, or the school district.
- F. Pursuant to state statute, an individual who enters school property and does not comply with the policy and its requirements may be charged with criminal trespass and thus may be subject to criminal penalty.
- G. Parents/Guardians of students in Adventures Plus before and/or after school will be issued equipment to allow them access into areas used for the program.