

# **Anoka Hennepin Independent School District #11**

## **Position Standard**

### **Adventures Plus – Child Care Assistant – Lane 2**

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Adventures Plus is a child care program providing before and after school care for elementary age students and is located in various elementary schools throughout the District. Before and after school shifts are available.

#### **Essential Functions:**

- Perform a leadership role which will include some planning and prep work.
- Support a child with special needs, according to the child's inclusion plan.
- Supervise and interact with school-age children and assist in planning appropriate activities. (Some assignments may be split shifts.)
- Perform other duties as assigned.

#### **Minimum Qualifications:**

- High School Diploma or equivalent.
- 120 hours of education in a child related area **-or-** 12 quarter credits in a child related area.
- Proof of CPI certification, or the ability to pass the CPI class (class provided free of charge by Adventures Plus upon hire).
- 1040 hours of paid experience working with children.
- Current First Aid certification or the ability to pass the CPR class (class provided free of charge by Adventures Plus upon hire).
- Ability to maintain regular attendance, which includes completing an assigned day.
- Must be able to lift a minimum of 20 pounds.
- Ability to perform position responsibilities including physical factors, work devices and materials handling, data functions, and people functions.
- Must be physically working in the building.

#### **Physical Factors include:**

Frequent: standing, walking, lifting waist to chest; lifting below waist; carrying, stooping, kneeling, crouching, squatting, twisting/pivot, reaching, simple grasp, firm grasp, fine manipulation; feeling, talking, hearing & visual accommodation;

Occasional: sitting, pushing, pulling, climbing, crawling, and exposure to weather when supervising children during outdoor play time.