

# Anoka Hennepin Independent School District #11 Position Standard

## **Buildings & Grounds - Maintenance Specialists – Districtwide**

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### **Essential Functions:**

- Install, repair and maintain all phases of electrical, pneumatic, mechanical, boilers, burners, E.M.S. equipment, fire alarm, security systems, refrigeration and food service equipment.
- Other duties as directed by supervisor.

### **Minimum Qualifications:**

- High School Diploma or equivalent.
- Must possess one or more of the appropriate license of the position description; thorough knowledge and at least five years experience in at least one or more of the related maintenance fields.
- Operational knowledge of electrical and mechanical equipment such as boilers, heating and ventilation controls and motors, air conditioning, pneumatic and E.M.S., fire alarm, security, and DDC equipment.
- Must be capable of repairing clocks, scoreboards, E.M.S. equipment, mimeographs.
- Strong mechanical aptitude and abilities.
- Ability/desire to work when and where requested by Supervisor of Maintenance.
- Ability to maintain regular attendance, which includes completing an assigned day.
- Ability to perform position responsibilities including physical factors, work devices and materials handling, data functions, and people functions.
- Must be physically working in the building/on site.

### **Maintenance Specialist positions for whom the District requires licensure will receive the following stipend\*:**

- Electricians License - \$4.30 / hour
- Refrigeration/Universal License - \$2.15 / hour
- Master Gas License - \$4.30 / hour
- Reduced Pressure Zone State Certification - \$2.15 / hour
- DDC HVAC - \$4.30 / hour
- Low Voltage Power LTD Tech - \$2.15 / hour

There shall be no stacking of licenses; in addition the parties may mutually agree to add addition licenses as may be necessary. \*It is understood that these stipends are not included in the March 1, 1999, though February 28, 2002, total package settlement costs.

### **Physical Factors includes:**

Constant: walking, pushing, stooping, squatting, repetitive arm, simple grasp, hearing, visual accommodation;

Frequent: lifting waist to chest, lifting below waist, pulling, kneeling, twisting, reaching, tasting/smelling, near vision, midrange vision, depth perception, field of vision;

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**(Physical Factors includes continued):**

Occasional: standing, sitting, reclining, lifting above shoulders, carrying, climbing, balancing, crouching, repetitive foot, firm grasp, fingering, feeling, talking far vision.

**Must be able to lift a minimum of 125 pounds.**

**Occasional to Frequent: lifting, pulling, pushing and carrying materials weighing up to 125 pounds.**

**Frequent to Constant: lifting, pulling, pushing and carrying materials weighing up to 40 pounds.**