

Anoka Hennepin Independent School District #11

Position Standard

Community Ed – Wellness Specialist

Plan, organize, implement, and evaluate relevant components of the SHIP (Statewide Health Improvement Program) Grants in the Anoka-Hennepin School District with the collaboration and direction from the Community Education Program Supervisor.

Essential Functions:

- Develop, implement, and evaluate through Community Education a healthy school model for students and staff.
- Assist the Community Education Program Supervisor in coordinating staff hired to implement the healthy school model and the SHIP Grant.
- Promote, publicize, schedule and interpret related programs and services for the healthy school model and the SHIP Grants relevant to the Anoka-Hennepin School District Health Wellness Policy.
- Other relevant duties as assigned.

Minimum Qualifications:

- Bachelor's degree in field related to education and health.
- Experience in the K-12 school system in public health, enrichment or related educational experience in implementing programs and activities.
- Knowledge of education and public health principles, practices and interventions, nutritional and healthy lifestyles, and youth development.
- Communication, human and public relations, organization, and coordination skills.
- Ability to use a variety of computer programs.
- Ability to maintain regular attendance, which includes completing an assigned day.
- Must be able to lift a minimum of 20 pounds.
- Ability to perform position responsibilities including physical factors, work devices and materials handling, data functions, and people functions.
- Must be physically working in the building.

Physical Factors includes:

Constant: sitting, twisting/pivot, reaching, repetitive arm, simple grasp, firm grasp, fine manipulating, talking, hearing, near vision (up to 20"), midrange vision, far vision (over 20'), visual accommodation; field of vision;

Frequent: standing, walking, lifting above shoulder, lifting waist to chest, lifting below waist, carrying, pushing, pulling, climbing, stooping, kneeling, feeling.

Occasional: exposure to weather when driving is required.