

# Andover Parent, Teacher and Community Organization (APTCO)

## Meeting Minutes for February 27, 2014

**Members in attendance**-Gina Marquez (Chairperson), Regina Pekarek (Treasurer), Jill Peterson (Secretary), Missy Wisniak (Vice-Chairperson), Ann Sangster (Assistant Principal), Cathy Witte (Volunteer Service Coordinator), Ann Nehring, Andrea Haglund, Janine Raab, Kelly Swanson, Cory Knapp, Susan Boulka

### 1. Welcome and Introductions

#### a. Meeting started at 6:35

### 2. Reports

#### a. Secretary Report- Jill Peterson

- i. Minutes for the November meeting were reviewed by members in attendance. Motion made to accept the secretary report for November 2013 meeting made by: Kelly Swanson second by: Andrea Haglund Motion carried.

#### b. Treasurer Report- Regina Pekarek

- i. Closing balances for month ending 11/30/2013
  1. Checking \$44,744.90
  2. Savings \$100.99
  3. Money Market \$7,553.00
- ii. Closing balances for month ending 12/31/2013
  1. Checking \$29,399.77
  2. Savings \$100.99
  3. Money Market \$7,553.06
- iii. Closing balances for month ending 1/31/2014
  1. Checking \$25,470.99
  2. Savings \$100.99
  3. Money Market \$7,553.12
- iv. Motion made to accept the treasury report for November, December 2013 and January 2014 made by: Jill Peterson second: Kelly Swanson Motion Carried
- v. Teacher Allocations have been coming in. Those are due to APTCO by March 1

#### c. Principal Report-

##### \* Testing Season has begun

*Access testing:* (testing for English as Second language learners)  
*OLPA test:* online test giving teachers an idea of how students are meeting the math standard. 3-5 graders take this test. Used to build intervention groups for students who need more guidance. Coming in April *MCA Reading* for 3<sup>rd</sup> – 5<sup>th</sup> grade (paper) and *MCA Math* for 3<sup>rd</sup> – 5<sup>th</sup> Grade (online)  
*Science MCA* for 5<sup>th</sup> Grade

##### \* I Love to Read Month

My Father's Dragon was the book chosen by the committee. The scavenger hunt was a huge success.

**\* Thank you to APTCO for underwriting the lyceums.**

Climb (3-5) came today talking about bullying and friendship, and Critters and Company (K-2) will be coming later this spring.

**\*A final decision has not been made about making up any of the snow/cold days yet.** Mark VanVoorhis will let us know when they know.

**d. Volunteer Services Coordinator- Cathy Witte**

**\* Volunteer Application**

Cathy is looking at other school's Volunteer forms and will be contacting our teachers to give input so she can reconstruct our form for next year. She wants to make sure that it is meeting all the needs of our teachers and the building.

**\* Volunteer Appreciation**

This usually happens at the same time as Showcase. We will be looking for volunteers soon.

**\* Staff Appreciation**

We will be looking for volunteers to help with this soon. Staff appreciation is usually the first week in May

**\* 5<sup>th</sup> Grade Party/Shirts/Celebration**

T-shirt orders were due this week, and will be turned in early next week. Cathy will be contacting volunteers to start planning the party in early March.

**\* Track and Field**

Think Spring! Track and Field t-shirt order forms are being printed and will be sent home soon with your child. Track and Field Day is on May 15. Ideal Advertising will be printing the t-shirts this year, and agreed to match the price from previous years.

**\* Staff Conference Dinner**

With conferences canceled last Thursday and a snow day on Friday, teachers were able to enjoy a wonderful lunch on Monday. We love our teachers!! 😊

**\*650 volunteers have come through the door so far this year, working just over 4600 hours! Way to go volunteers!!**

**\* Yearbook**

Lisa Schroeder is coordinating the yearbook this year. She has the layout done, and is now looking for pictures from parents and teachers for each classroom's page. An order form is being made and payment can be made to APTCO or online this year.

**d. Systems Accountability- Janine Raab**

This committee is working on narrowing the achievement gap, and focusing on social studies at the middle school level right now.

**3. Old Business**

**a. Box Top Blitz results**

69,443 boxtops were turned in and counted. We raised \$6,829.60 for our school. Thank you everyone! A huge thank you to Lori

Hinkel and Ronica McGlynn for organizing and each putting in over 35 hours to make this a huge success!

**b. Technology order submitted to Promethean**

**4. New Business**

- a. Cory Knapp: Chairperson for all night senior party  
Senior Night Party is at Brunzwick Zone: looking for cash donations for this event. They do not receive any school funding. Regina Pekarek will look into budget and see if there is money available. We are also looking into offering a spot at the Carnival to sell their fundraiser items, and see if there is anything else we can do to help.
- b. Carnival Information  
There are many wonderful volunteers that make up the Carnival committee- thank you to Nikki Kroll, Kelly Swanson, Jessica O'Hanlon, Marie Merkl, Gina Marquez for planning  
**Admission:** wrist bands and tickets will be sold at the door \$4 for wristband/2 tickets. Parents and preschoolers are free  
**Raffle for Reading:** Look for a pack of 20 raffle tickets with your child in the Wednesday folder after break. Each ticket will have a coupon for Papa Murphy's Pizza. It is a great deal.  
**Midway Games and Inflatables:** These areas can be accessed with your purchased wristband for unlimited use  
**Pop Toss/Snack Track**  
Toss a ring on a 2 Liter of pop, get to bring the 2 Liter bottle home with the student  
Snack Track (like cake walk), students will be asked to donate packaged snacks, and 2 Liters of drinks for these games.  
**Food:** Dinner baskets will be available for \$3. Pizza or corn dog, with chips, drink and a sugar cookie  
**Volunteers:** We would like 80+ volunteers for this event. Please consider helping. If you checked the box on the volunteer form at the beginning of the year, you can expect an e-mail from Cathy Witte, or send her an e-mail if you are interested in helping out.  
[cathryn.witte@anoka.k12.mn.us](mailto:cathryn.witte@anoka.k12.mn.us)
- c. Campbells Labels  
Used 75,840 points to order iPad minis for the carnival and ring toss rings for the carnival. We have 7,672 points left.
- d. Community Project- collecting for ACBC Food shelf  
We will be collecting money and donations the same week this year. Information went out in Wednesday folders.
- e. Kindergarten Registration activities coordinator  
Jill Peterson is willing to coordinate this year. We will be looking for a Photographer to take pictures at registration to be handed out as a welcome to incoming Kindergarteners in the fall.
- f. Track and Field Day- funding request  
Jennifer Youngquist is looking for an additional \$250 to use to buy ribbons for the team Track and Field events. We are in support of increasing our donation, however, we are wanting a better idea of

how much money she needs for both treats and ribbons. We will touch base in March and vote as a committee.

- g. Open Board Positions for 2014-2015  
Be thinking about someone who would be great for the Chairperson or Vice-Chairperson- maybe it is YOU!
- h. Volunteer services Coordinator paperwork is completed for the next school year.
- i. Bill Gallagher Memorial Scholarship paperwork is completed and turned into the High School

**Planning for March Meeting.** Our next meeting will be March 20 at 6:30 pm in the Primary Media Center. Send agenda items to [andoverpto@gmail.com](mailto:andoverpto@gmail.com)

Motion to adjourn meeting by: Kelly Swanson second: Missy Wisniak at 8:13

Respectfully submitted by Jill Peterson