

Andover Parent, Teacher and Community Organization (APTCO)

Meeting Minutes for October 24, 2013

Members in attendance-Gina Marquez (Chairperson), Jill Peterson (Secretary), Missy Wisniak (Vice-Chairperson), Mr. VanVoorhis (Principal), Kelsi Plattner (Assistant Principal), Cathy Witte (Volunteer Service Coordinator), Brittany Chepa, Kelly Paul, Ruth Mickley, Karen Ferraro, Regina Pekarek, Melissa Sandsness, Erin Cronier, Laurie Klippenes, Andrea Haglund, Ronda Tebbenkamp, Mindee Borene

1. Welcome and Introductions

2. Reports

a. Secretary Report- Jill Peterson

- i. Minutes for the September meeting were reviewed by members in attendance. Motion made to accept the secretary report for September 2013 meeting made by: Brittany Chepa second by: Jen Myers Motion carried.

b. Treasurer Report- Cathy Witte

- i. Closing balances for month ending 9/30/2013
 1. Checking \$8242.10
 2. Savings \$100.99
 3. Money Market \$7552.88
- ii. Motion made to accept the treasury report for September 2013 made by: Missy Wisniak second: Brittany Chepa Motion Carried

c. Principal Report- Mr. Van Voorhis and Asst. Principal- Ms. Plattner

*MAP Testing

Starting this Fall, we are only testing in the fall. All testing is done for 2nd to 5th Grade, Results will be sent home in the next few weeks

*New Spelling Curriculum (K-5)

K-2 called Journeys 3-5 called Guided Spelling
This curriculum will be implemented by all grades by Trimester 2.
Some grades will be starting earlier.
New curriculum aligns better to standards, more age appropriate words, includes vocabulary and better use of phonics rules

* Veteran's Day recognition

Color Guard and bugler group sing America the Beautiful, reading of book The White Table, opportunity for students to share about families

* Dismissal Change

staff walks students to door 10, students exit the building in 2 single file lines, Pied Pipers stand by each bus

*Tuesday, Oct. 29 Pink Out Day

***MCA Scores are out:**

*Math- 85% met or exceeded (top in the district)

*Reading- 72% met or exceeded (3rd highest in district)

*Science- 71.1% met or exceeded (4th highest in district)

***MMR Score (Multiple Measurements Rating)**

Scores based on 3 areas Proficiency, Student Growth, Achievement Gap Reduction

Andover scored 96.2%- Way to go!!

d. Volunteer Services Coordinator- Cathy Witte

*Total volunteer hours so far this year—1,292 hours!

*Walk-a-thon was a huge success. Thank you to Jen Myers for co-chairing the event. Looking for a parent to chair it for next year. Let us know if you are interested.

* Working on getting volunteers for Election Day Hall Monitors. There will be people making sure the voters go in and out door #9

*New line of Coyote Apparel is available. Information was out in the Wednesday folder. You can come up to the school to see the material and sizes. You can pay online, call with a CC or fill out paper form and submit with cash/check. They will be delivered during the first week in Dec. Thanks to Theresa Myos and Heather Cotter for serving on this committee

*Vision and Hearing Screening coming soon. Advanced Eye Care is providing workers to help out! Thank you!

*Santa's Brunch and Secret Shop is on Saturday, December 7. Still needing many volunteers for set up on Friday, Dec. 6 and on Dec. 7th as well. Anyone interested in chairing the event, contact Cathy Witte

* Yearbooks- we are going through Interstate Publishing this year. Lisa Schroeder has agreed to be our new parent chair for this venture. We will be looking for volunteers soon.

* Box Tops/Labels/Coke Rewards

Shipment will be sent in next week- we will be getting approximately \$472.00 from Box Tops with this shipment.

Looking for new chairs for all our fundraising programs. Box Tops will now be sent through the mailroom, and APTCO would cover the cost

*Spring Carnival is moving forward. Gena Zepeda is chairing this event and already had a great list of volunteers to help. If you are interested, contact Cathy Witte. Thank you!

*K-Skillbuilders ~ new program designed to help K students practice math and literacy concepts. 9 Andover volunteers have completed the training and should be starting working with students soon.

*Staff Conference Dinner ~ provided by APTCO for staff on Thursday, October 10.

3. Old Business

a. Final Walk-a-thon numbers

Final total--- \$30,399.58

b. Treasurer Position

Meet candidate Regina Pekarek

Motion to vote Regina Pekarek into the open Treasurer Position:

Missy Wisniak second: Ronda Tebbenkamp Motion carried.

4. New Business

a. 2013-2014 Budget

i. Brainstorm, gathering input

1. APTCO

- a. question about the possibility to get iPads for the classrooms, most likely not- needs to come from the district

2. Teachers and Staff

- a. portable lab (about \$30,000.00)
- b. 2 promethean boards (\$1,200.00/each)
- c. Doc Cameras for K-2 (\$500.00/each)
- d. Water cooler for staff
- e. Color Printer/cartridges
- f. more sets of books to have in the classroom in all levels (higher interest, different levels)

ii. Go Forward Process

1. Establish budget subcommittee

- a. Meet one or two times for an hour/time to come up with a skeleton for the budget
- b. Interest from Andrea Haglund, Ronda Tebbenkamp We still need a few more parents and teachers, so let one of us know if you are interested.

2. Establish budget timeline

- a. Meeting tonight, BLT (staff committee) this month, bring to next months meeting
- b. Anoka-Hennepin Northern Stars Celebration- thank you
- c. Andover Football Association donated \$1000.00 to be used for the 5th grade party! Awesome!

Planning for November Meeting. Our next meeting will be November 21 at 6:30 pm in the Primary Media Center. Send agenda items to andoverpto@gmail.com

Motion to adjourn meeting by: Jen Myers second: Brittany Chepa at 8:05

Respectfully submitted by Jill Peterson