

Andover Parent, Teacher and Community Organization (APTCO)

Meeting Minutes for September 19, 2013

Members in attendance-Gina Marquez (Chairperson), Jill Peterson (Secretary), Missy Wisniak (Vice-Chairperson), Mr. VanVoorhis (Principal), Ann Sangster (Assistant Principal), Cathy Witte (Volunteer Service Coordinator), Katie Krause, Jarod Nelson, Janelle Rono, Gena Zepeda, Karen Ferraro, Nanette Swenson, Kelly Parsons, Michelle Potvien, Michael Oswell, Kathy Oswell, Kira Campbell, Jill Mechelke, Rigina Pekarek, Robin Chambers, Jen Myers, Becky Millard, Maureen Geraghty, Mary Schepp, Kristi Ryman, Tim Ryman, Shon Rowick, Gail Johnson, Andrea Haglund, Deb Bloom, Ronda Tebbenkamp

1. Welcome, APTCO Overview, and Introductions

2. Reports

a. Secretary Report- Jill Peterson

- i. Minutes for the May meeting were reviewed by members in attendance. Motion made to accept the secretary report for May 2013 meeting made by: Missy Wisniak second by: Jen Myers

b. Treasurer Report- Cathy Witte

- i. Closing balances for month ending 5/31/2013
 1. Checking \$21,275.16
 2. Savings \$100.99
 3. Money Market \$7,552.64
- ii. Closing balances for month ending 6/30/2013
 1. Checking \$8,404.30
 2. Savings \$100.99
 3. Money Market \$7,552.70
- iii. Closing balances for month ending 7/31/2013
 1. Checking \$8,347.10
 2. Savings \$100.99
 3. Money Market \$7,552.76
- iv. Closing balances for month ending 8/30/2013
 1. Checking \$8,262.10
 2. Savings \$100.99
 3. Money Market \$7,552.82
- v. Motion made to accept the treasury reports for May 2013, June 2013, July 2013, and August 2013 by: Ronda Tebbenkamp second: Gail Johnson

c. Principal Report- Mr. VanVoorhis

*Report Cards:

- Switching report cards to communicate better based on MN State academic standards
- How they are achieving towards standards will be graded (4321) and how they are doing with learning habits (work habits) will be graded (+, +/-, -)
- No longer ESPN now based on 4321
- You can look online for State Standards
- State Standard is shown on report card as a "Benchmark"
- Learning Habit grades given by each instructional teacher
- 3's are grade level, 4's will be hard to get
- _Explanation of grades will be explained on the back of the report card

***MCA Scores are out:**

- Reading scores declined- state and district wide as well. Brand new test (many dropped 10-15%) We are 4th in the district
- Science- 3rd in district
- Math- Top scores in district
- More to come at Oct. APTCO meeting
- *1305 students this year (250 left, 169 K)
- *Additional 1st and 3rd grade teachers this year
- *School wide discipline policy will happen this year
- *New security system, all doors locked all day
- *Envoy training has begun for teachers- classroom management program
- *Clustering for 4th and 5th based on map scores, MCA, and teacher input
- *EBD and Launch center bases here, EBD will leave next year
- *MAP testing has started for 2-5th grades, Comp testing for K and 1st Grade
- *3 fire drills and 2 lock downs have happened already this year
- *PLC (Professional Learning Communities) Teacher collaborate to create and achieve grade level objectives
- *Dennis Carlson (Superintendent) retiring this year
- *\$10 M budget cut in district for next year

d. Volunteer Report- Cathy Witte

- *About 250 volunteers have completed paperwork and are set to volunteer. Cathy Witte will present the exact number of hours volunteered so far this year at the next meeting.
- *Reminder that anyone who is interested in volunteering at Andover Elementary School (class help, class parties, field trip chaperones, Walk A Thon, cafeteria, etc) need to complete 2 steps: 1) submit the Blue Volunteer Application form (found in your Open House folders...or you can pick another one up in the office) and 2) complete the Online Criminal Record History Release form (found under the For Parents link on the

Andover Elementary school home page.) Cathy can forward the link to you if you give her your name/e-mail address.

***Volunteer Update:**

-Walk A Thon Tally~ 6 volunteers are meeting tomorrow morning to count up and tally all of the money raised by our students. This money goes right back into our school through APTCO (in school programs, and special technology purchases

-Walk A Thon ~ 28 volunteers are going to be helping our students and staff during our annual Walk A Thon fundraiser on Friday September 27. PLEASE wish warm weather and sunshine for our students and especially for our teachers who are getting in the dunk tank.

-Book Fair is scheduled for October 7-11, 2013. Volunteers are in place to help with that. We still have a few slots that need a helper or two, so if you are interested, please talk to Cathy after the meeting.

-Staff Conference dinner is being planned for Thursday, October 10.

-Information about Coyote Apparel is going to be coming home towards the end of October. Flyers will be sent home with students and orders can be placed online or by order form. The order form will also have information on viewing size samples before ordering.

-Looking Ahead ~ Cathy Witte would like to start planning for Santa's Brunch/Secret Shop on Saturday, December 7. If you have been involved with this event in the past (either as a volunteer or a attendee), we are looking to "spice things up a bit" and would love to have your ideas/suggestions.

-Planning for our 1st ever SPRING CARNIVAL is underway. The carnival will be held on Thursday, April 3rd from 5:30-7:30pm. Gena Zepeda has offered to step up and be the chair for this event. We are looking for a staff member to co-chair the event as well as other parents who would like to serve on the planning committee. She will contact those who indicated they would like to help on the blue volunteer form soon.

3. Discussion Topics

Walkathon- Tallies were due today, they will be announcing classroom and individual winners in the next few days. Tally of funds will be counted Friday, Sept. 20.

4. Old Business

There is an open Treasurer position. If you are interested please see an officer or send an e-mail

5. New Business

*Budget- What we have purchased in the past (technology, guided reading books, chairs for the computer lab, teacher support)

We will be forming a Subcommittee for the budget to help decide what to spend this years money on.

*Anoka Hennepin Northern Stars Celebration

Motion to approve \$75 donation by: Gail Johnson Second: Jen Myers

- 6. Planning for October Meeting.** Our next meeting will be October 24th at 6:30 pm in the Primary Media Center. Send agenda items to andoverpto@gmail.com

Motion to adjourn meeting by Mary Schepp second: Maureen Geraghty

Respectfully submitted by Jill Peterson