Meeting was called to order at 7:01 pm with 8 people in attendance.

Meeting minutes were approved with one edit.

**Principal Report – Mr. Hansen**

* Kevin Bross presented a workshop for Jefferson staff on the subject of a “growth mindset”. Kevin is a Q-Comp teacher in the district. He is coming to present to staff in a series of sessions. The growth mindset theory, based on a book by Carol Dweck, is being introduced in education. There was positive feedback from staff about the content. The PTO requested that he come present for the January meeting.
* The practice MCA test is approaching.
* The Raz-Kids online reading program has been ordered for the whole school. Teachers are currently communicating details to parents. The IXL math program has been ordered for 4th & 5th grade and is just getting setup. The math program is $1,200 per grade level. Raz-kids costs $80 per classroom.
* ELA (English Language Arts) curriculum adoption is continuing to move forward. The two curriculums being piloted are Journeys & Wonders. 44 teachers are participating in the pilot, which is planned through January.
	+ - * + There will be an open forum in January for community review.
				+ Initial feedback is positive from pilot teachers, including more comprehensive materials, inclusion of online lesson planning / student activities as well as more complex text and higher standards for writing.
				+ A final decision for the curriculum is planned during the March school board meeting with teacher training this year. The rollout is planned for fall 2016.
* School safety practices are being reviewed to ensure that practices are being followed to provide the safest environment for students.

**Volunteer Report – Cory Knapp**

* There are 255 total volunteers with 1,315 volunteer hours.
* Butter Braid volunteers (8) have been secured for pickup on December 17th from 3 – 7 pm.
* Movie night (12/11) – 8 high school students are coming. 2 will help ESL with concessions.
* Winter dance (1/15) – The Blaine National Honor Society is providing 1 leader and 15 student volunteers to help with setup, activities and clean up. 10 student volunteers have been requested to assist with dancing, of which 1 has been filled. Parent volunteers will be solicited when the flier is sent out in early January. There are several parents on the list already.

**Treasurer’s Report – Alex Olson**

The updated budget (income & expense) with current actual figures was reviewed.

Activity since last meeting:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date** | **Beginning Balance** | **Cash In** | **Cash Out** | **Ending Balance** |
| November 12, 2015 – December 8, 2015 | $13,175.77 | $20,300.00 | $3,372.88 | $30,102.89 |

* Cash In: Butter Braids ($20,211), charitable donation ($64) and Jefferson Jaunt ($25).
* Cash Out: Movie night concession payout, teacher reimbursement, drum lyceum, taxes / state fees, accountant fees, camera purchase, supplies and a bank service charge.

**Update on Upcoming Events**

Butter Braids – Missy Persaud

* We came in over our projected budget. We received a total of 188 order forms. The total amount sold was $20,257 with a profit of $8,102.80! The goal was $5,500 profit.
* Distribution will be on December 17th.

Movie Night – Alex Olson / Brady Bargman

* Inside Out will show on Friday, December 11th. Doors open at 6:00 pm and the movie begins at 6:30 pm. There will be a separate viewing room for those that would prefer a less stimulating environment.
* Concession profits will go to the ESL teachers.

Winter Dance – Jessica Wegener

* The theme for the winter dance on Friday, January 15th has been selected (Masquerade Ball). The color theme will be blue and silver. Activities are planned for ~300 students.
* Admission will be free with mask making and a photo booth free to students as well.
* The DJ has been selected with a deposit to hold the date. Dance games will be compiled and shared with the DJ to encourage student participation.
* Fliers/invitations will be sent home with students on Monday, January 4th.
* The bulletin board will be updated after 12/11 to feature the dance.
* Cory will help to solicit donations from Jefferson volunteers for the prize table. Some donations have already been received.
* The following activities will be available with ticket purchase: Glitter & “fingerstache” tattoos, bingo rooms to win tickets for the prize table, prize table, spin art, sand bracelets and raffles.

**New Business**

5th Grade Party

* An email was sent out to those that were interested in helping with the party. There were 8 parents who volunteered, all of which are new this year to the event.
* A new bank account will be created and the funding will be transitioned from last year’s event. The $500 earmarked from the PTO was returned last year since it wasn’t used.
* The committee will be allowed to use the PTO tax ID for purchases.
* A fundraiser for the event is planned (TBD).

Family Meals – Alex Olson

* Chilis, Buffalo Wild Wings, Culvers and Chipotle – Follow-up is in progress
* Perkins – 20% profit pre-tax. The event will be held from January 16th – 24th.

Box Tops – Alex Olson

* There have been two box top submissions totally approximately $1,015.00. The first payout is expected to come around February.
* We will be sending out fliers again in early January in anticipation of the next submission deadline, which is the end of February. The PTO will organize a classroom contest for box top submissions.

I Love to Read Night – Jessica Wegener

* Book donation solicitation has started. Half Price Books has agreed to provide 12 – 15 boxes.
* We will also connect with the Anoka County Library to see if they would be willing to donate or attend the event to sign-up students for library cards.

Emergency Fund Update – Mr. Hansen

* Jackets, boots and snow pants were purchased for students in need in the amount of $162.

Meeting was adjourned at 8:12 pm.