



**Jefferson Elementary PTO Minutes  
Tuesday, April 10th, 2017  
Computer Lab 6:30 – 8:00 pm**

**Call to Order 6:30pm**

**14 people in attendance, staff and parents**

**Principal Report - Mr. Hansen, Principal**

- In the middle of MCA testing. Reading was last week. 3rd-5th are able to take tests at the same time due to being able to take them in their rooms. Biggest challenge is teachers have to cover everything in their rooms.
- On Friday, took a picture outside from roof to enter a contest with the MN Wild, organize by Mrs. Klick.
- Discipline Policy - Shared full behavior plan, a shortened one is sent out in the fall. Been in use for 4 years, will be revised this year.
  - Will look at funding prizes for Do It Again slip drawings for 2018-2019.
- CCAC Report - Jessica Wegener
  - The Community Curriculum Advisory Committee (CCAC) provides and opportunity for citizens to learn about, discuss, and advise on topics related to curriculum, instruction, and assessment.
  - Focusing on Quality Compensation (Q Comp) - a structure for job-embedded professional development that provides incentives for teachers to increase their skills as educators by positively impacting student achievement.
  - WonderWorks - Personalized, flexible, and intensive intervention program for struggling readers in grades K-5.
  - Title I - federally funded program that focuses on improving the academic achievement of the disadvantaged. Schools are required to have a parent involvement plan that includes family education, meetings, and communication.

**Volunteer Report - Cory Knapp, VSC**

- 309 approved volunteers
- 227 active volunteers
- 2571 hours volunteered YTD
- Successes for March
  - 3rd grade field trip to The Works museum
  - Mounting artwork
  - MCA hallway monitors - ongoing
  - Kindergarten welcome night

Contact us: [jeffersonpto@hotmail.com](mailto:jeffersonpto@hotmail.com)



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- 1st grade field trip to the Circus
- Picture Day
- 3rd grade Destination Imagination competition
- Current/Upcoming event
  - Volunteer Recognition Week
  - VIP Breakfast
  - Hanging Artwork for Arts/Music/Academic Night
  - Staff Appreciation week
  - School Forest walk through with DNR representative
  - Track & Field day - 5/18
  - 1st grade field trip - Cinderella play @ BHS
  - 3rd grade field trip - Target Field tour
  - 4th grade field trip - Bunker Hills Park Environmental
- Questions, please contact Cory: [cory.knapp@ahschools.us](mailto:cory.knapp@ahschools.us), 763-506-2930

### Event Updates

- Scholarship Committee - Alex Erickson
  - Have 9 people reading applications this year, which is an upgrade.
  - Sent home the packet to all that confirmed an interest in reading the applications. Includes introduction letter and a grid for rating
  - 3 applicants, have 2 awards to give.
- 4/3 Kindergarten Registration - Dan Mades
  - Will ask if Dan there was any individuals interested in PTO from the event
- VIP Breakfast - Mindy Janssen
  - 275 people signed up to come, sign-up has been cut off.
  - The gifts are all done.
  - Food order has to be done on Thursday 4/12. Apparently there is a shortage of strawberries, will talk to Julie to see if she will move forward with that order.
  - Set up will be the night before, have a lot of volunteers signed up.
- 5/7-5/11 Staff Appreciation - Jessica Wegener
  - **Monday 5/7 - Staff Breakfast**
    - Pickup Food Donations (Coffee, Bagels, Donuts etc.)
    - Setup, Host & Clean-up Room
  - **Tuesday 5/8 - "You Build the Trail & Keep our Students Sharp" Trail Mix/Sharpie Bar**
    - Purchase supplies (trail mix supplies, containers for trail mix, sharpie markers)... I can probably do this for you
    - Setup, host & cleanup
  - **Wednesday 5/9 - Treat Cart**

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- Donation Request (Jessica typically takes care of this part)
- Coordinate coolers/ice for beverages prior to Wednesday so they are cold
- Setup Cart
- Drive treat cart around to each classroom / staff area so they can pick out their treat (usually 10 - noon)
- **Thursday 5/10 - Teacher Lunch**
  - Donation request (Jess typically takes care of this part)
  - Pickup donations
  - Setup, host & clean-up lunch
- **Friday 5/11 Shake Giveaway**
  - Assist with Culver's shake giveaway
- **Other:**
  - Medallion hunt (write clues), hide medallion, Target donated gift card as a prize, coordinate communication to teachers for a clue each day (Monday - Friday)
  - Student thank you notes (pick out a template, copy & put in teacher mailboxes)

**Jefferson Elementary PTO Board Nominations**

- Voting to happen at May meeting
- Potentially have a full board
  - President - Daphne Dokter
  - Vice-President - Katelyn Limberg & Emily Bauer
  - Treasurer - Liz Hewitt
  - Secretary - Kari Williams

**Treasurer's Report - Mindy Janssen**

- Deadline for teachers for reimbursement was April 1st, so a lot of checks going out and in.
- With unaccounted money we hope to fund more iPads, will vote in May.
- Principal will fill out request for staff T shirts for new staff this year for Track & Field
- New Funding Requests
  - A mascot was approved and ordered, it was half paid for by AHEF.
  - Fall Fundraiser - Get Movin Crew
  - Supplies

**Approval of March 2017 Meeting Minutes - Daphne Dokter**

- Minutes approved with minor changes.

**Parent/Teacher Open Forum – All**

- There has been a lot of concern about the middle school boundaries. The new proposals include moving north of 242/lakes to Northdale as well. There is a meeting at Roosevelt Tuesday, April

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17th at 6pm.

- Gave out fliers for AHEF 5k on 4/28.

**Adjournment 8:20pm**

**2017/2018 PTO Board Members**

Jessica Wegener      President

Dan Makes          Vice President

Mindy Janssen        Treasurer

Daphne Dokter        Secretary

Next meeting is: Tuesday May 8th, 2017

