



**Jefferson Elementary PTO Minutes  
Tuesday, March 20th, 2017  
Computer Lab 6:30 – 8:00 pm**

**Call to Order 6:33pm**

**11 people in attendance, staff and parents**

**Special Topic - Middle School Transition - Julie Klund-Schubert, AP at Northdale Middle School**

- Daily schedule, 8:25-3:05, 7 period day.
- 4 minutes of passing time. It may not seem like much, but they will get it by the end of September.
- Middle school has 2 digital days (instead of 5 like elementary school).
- Students have their own locker and physical education locker. Good to have them practice using combination locks over the summer.
- 6th grade
  - English Language Arts (ELA) for 2 periods
  - Math
  - Science
  - Minnesota Studies
  - Art/Health - every other day
  - Music/Physical Education - every other day
- Supporting your child
  - Planner/agenda book
  - Online access to gradebook for parents and students
  - Plan for 45-60 minutes of homework each night
    - Independent reading
    - band or orchestra practice
    - math homework
    - Work in science, MN studies, and health
- Grading in middle school
  - Students are graded on their mastery of the learning targets in each course.
  - Each course has end of trimester summative assessments worth 10% of the trimester grade
  - Throughout each trimester teachers give several formative and summative assignments.
- Co-curricular Activities
  - Activity busses Monday-Thursday at 5:10pm, also Monday and Wednesday at 4:10pm
  - Community Education has sports, clubs, and other opportunities
  - Additional experiences at each school including tournaments, activity night, drama, and gaming.
- Upcoming Events
  - Information for these events will be sent to families of Fall 2018 6th graders.
  - RMS 5th grade welcome night is April 19th.
  - NMS 5th grade welcome day is May 14th.

Contact us: [jeffersonpto@hotmail.com](mailto:jeffersonpto@hotmail.com)



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- WEB Day for all middle schools is August 22nd
- Open Hours for all middle schools is August 28th.
- They have tables for students with allergies, but they work to make their day as normal as possible.
- There is a place for students to go if they are at the building early.

**Principal Report - Mr. Hansen, Principal**

- Staff did more ENVOY training before break. This is our 3rd year working with this training.
- Cats and Dogs training - strategies for working with individual students that are challenging.
- Kindergarten registration is on April 3rd, 6-7pm. Will be more about open house format.
- MCA testing - the change is that the testing will be in the classroom this year. Starting with reading for 3 days, a week off, math for 3 days, a week off, then 5th grade has science.
  - MCA scores can be accessed online through AH Connect. Release of the scores depends on the state. Last year it was August.
  - MCA testing helps to inform what kinds of classes would be best for them in middle school.
- Boundaries - it is still all proposals at this point.
  - Input is still being collected online: [www.ahschools.us/boundaries](http://www.ahschools.us/boundaries)
  - Proposals will be brought to the next school board meeting.
- Success: Able to donate \$2664.07 donated to the Jack Lindhorst family, Cheapskate donation still to come!
- CCAC Update (Jessica)
  - Provided mock up of reports that will be required federally.
  - Will have more update next month.

**Volunteer Report - Cory Knapp, VSC**

- 291 approved volunteers
- 211 active volunteers
- 1904 hours volunteered YTD
- Successes for February
  - Book Fair
  - BHS read aloud
  - Staff dinner
  - One Stop Workshop 2/24
  - I Love to Read Night

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- Popcorn Party
- Jack Lindhorst fundraiser money counting
- Current/Upcoming event
  - 3rd grade field trip to the works museum
  - Mounting and hanging artwork
  - MCA hallway monitors
  - Kindergarten welcome night
  - 1st grade field trip circus
  - Picture day
  - Volunteer recognition week
  - VIP
- Questions, please contact Cory: [cory.knapp@ahschools.us](mailto:cory.knapp@ahschools.us), 763-506-2930

**Event Updates**

- 3/1 I Love to Read Night - Daphne Dokter
  - Went well, good turnout.
  - Will go through books to decide what to keep and make room for curriculum.
  - Daphne will put the planning lists for next year in the folder.
- February Scholarship Committee Update - Alex Erickson
  - Emailed staff to recruit for the committee.
  - Asked for list of volunteers to help with committee.
- VIP - 4/20 - Mindy Janssen
  - Done with presents
  - Costco is donating!
  - RSVPs - invitations went out to classrooms today - due April 2nd
  - Word find instead of coloring sheet.
  - Finalizing food order, working with cafeteria.
- Staff Appreciation Week
  - Donations coming along.
  - Putting together volunteer request for Cory
- Box Tops
  - Contest collected 4420 box tops in 2 weeks!
  - Sent spring submission for \$550.40

**Jefferson Elementary PTO Officer Nomination Form**

- Will add call to action.
- Will send out to all families.

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**Treasurer's Report - Mindy Janssen**

- \$59 quarterly Amazon Smile deposit!
- \$700 in outstanding checks.
- teachers have not been asking for their reimbursements, will look at averages to see if we want to continue to offer it to all FTEs.
- Waiting on invoices for the planetarium days.
- School is looking for more ipads for K and 1.
- Restitution - payments still not being made. Total theft \$25xxx, due by 2025. Jessica will continue to follow up.

**Approval of January 2017 Meeting Minutes - Daphne Dokter**

- Minutes approved as is.

**Parent/Teacher Open Forum – All**

- Culver's has a reading program, Jessica is looking at getting them out.

**Adjournment 8:19pm**

**2017/2018 PTO Board Members**

Jessica Wegener	President
Dan Mades	Vice President
Mindy Janssen	Treasurer
Daphne Dokter	Secretary

Next meeting is: Tuesday April 10th, 2017

