



Jefferson PTO Minutes – September 9, 2013

President Brady Bargman called the meeting to order at 7:00pm. 14 people were in attendance.

Introductions

Secretary’s Report – Gina Nordeen

*May minutes submitted by former secretary Jessica Page were reviewed and approved with clarification that money from the teacher’s soda machine goes into the Sunshine fund.

Budget Presentation- Brady Bargman

*A proposed budget for the 2013-2014 school year was presented and will come to a vote at the meeting on October 14, 2013. Topics discussed were: Staff appreciation, VSC hour increase, possible garage sale fundraiser, sponsored events (I Love to Read Night, Movie Night, Saturday with Santa, VIP Breakfast, and 5th Grade Party), promoting Food Perspectives, and teacher reimbursement.

*It is noted that the staff appreciation line item could be reduced with parent support of the event.

*The current number of classrooms proposed a change to the teacher reimbursement line from \$3000 to \$2900.

Treasurer’s Report – Melissa Merkwan

Date	Beginning Balance	Cash In	Cash Out	Ending Balance
	7291.84			

*To date all outstanding bills have been paid.

*A new PTO laptop was purchased from Best Buy for \$1009.97 with a complete warrantee. This item was part of last year’s budget.

*PTO magnets that were purchased through Vista Print were free of charge due to the company’s failure to deliver on time.

*Jefferson PTO has been renewed as an organization.

Funding Requests

*There was a request over the summer for \$500 for the Jefferson Forest Project. That has been added to the budget proposal.

* Lisa Palmer requested \$100, which was added to the teacher reimbursement line of the proposed budget.

PTO Vice President Position

*Kerri Jorgenson was elected to the position of PTO Vice President. Richard Shea resigned prior to the start of school.

Principal's Report – Marcia Beyer and Chris Forrest

*Chris Forrest presented on the school district's new standard based report cards. Parents will also receive this information during parent/teacher conferences. Report cards will communicate student's academic progress towards meeting the MN state standards as well as providing information on the student's learning habits.

Volunteer Report – Marcia Beyer for Cory Knapp

*90 volunteer forms have been turned in with 77 currently approved.

*As of 2:00 pm today there are 77.25 volunteer hours completed.

*Upcoming opportunities: Jefferson Jaunt and workroom help.

*Cory Knapp requested copies of each PTO flyer for reference as well as an email when volunteers are needed for PTO sponsored events.

Parent/Teacher Open Forum

*Teachers requested a copy of each PTO flyer in their mailboxes for reference.

Event Updates

Past Events

*Open House: Brady and Melissa attended. Approximately 15 people showed interest in receiving PTO updates.

Upcoming Events

*The Jefferson Jaunt will take place on Friday, September 27, 2013. It will end at 3:00pm with an assembly.

*The route has been slightly shortened to accommodate teacher requests.

*To date \$724 of the \$1500 budgeted has been used.

*Lunch/Walk schedules will take into consideration all specials. Intern Principal Chris Forrest and Principal Beyer have offered to help schedule.

*Prizes this year include: Target gift cards, a Nabi Jr. Tablet, a Galaxy 4 Tablet, a night at Water Park of America with trip to Nickelodeon theme park, and a \$50 classroom party for the classroom with the highest pledge total as well as a \$50 gift card for their teacher.

New Business

*Parent Information night is being considered for the end of September or early October to provide information to new Jefferson parents. Holly Kotke has offered to assist the new board with this event.

The meeting was adjourned at 8:10 pm.

Respectfully submitted by Secretary Gina Nordeen.