



Jefferson PTO Minutes – January 13, 2014

President Brady Bargman called the meeting to order at 7:03pm. 8 people were in attendance.

Secretary’s Report – Gina Nordeen

*December minutes were reviewed and approved with no changes.

Treasurer’s Report –Brady Bargman for Melissa Merkwan

| Date | Beginning Balance | Cash In | Cash Out | Ending Balance |
|---------------------------|--------------------------|----------------|-----------------|-----------------------|
| Dec. 9, 2013-Jan.13, 2013 | 33, 219.19 | 1,244.80 | 10,149.50 | 24,311.47 |

*Currently there are transactions pending for the Volunteer Coordinator, Lyceums, and one teacher reimbursement. The total is approximately \$4850.

*In the near future we will have money going out for tax preparation \$460, for laminate \$100, and \$4356.86 for the Chromebooks. Chromebooks cost less than originally thought at \$290.50 each.

*The treasurer’s report was approved.

Funding Requests

New Requests

*No new requests at this time.

Old Requests

*One teacher reimbursement, the VSC bill, and the Chromebooks bill are coming up.

*Promethean boards will continue to be tabled. The matching funds can be received until 7/18/14.

Principal’s Report – Chris Forrest and Marcia Beyer

*The construction project at Jefferson is set to begin this spring. The entire building will be impacted at one time or another. Classrooms will be created as well as the addition of a dehumidification system.

*The OLPA standardized test will be given to 3rd-5th graders. The test is online and mirrors the MCA. Teachers can use it to see where support is needed for students prior to MCA testing. The results are immediate.

*Next year the MCA reading test will be conducted online.

*Jefferson’s positive behavior committee has come up with Jefferson’s core beliefs. These beliefs are: Be safe, Be respectful, and Be responsible. There are behavior expectations for each of these categories throughout the learning environment. These expectations will be discussed with students in the coming weeks. Posters will be hung in the building to remind students of these beliefs. This committee is made up of Jefferson staff.

Volunteer Report –Cory Knapp

*There are 232 registered volunteers and 180 active volunteers.

*1,950.25 volunteer hours have been completed.

*Upcoming and continuing volunteer opportunities include: K Skill Builders for math and literacy. The Kindergarten teachers have requested two people per day to offer support to individual students. Movie Night 2/4 and I Love to Read Night 2/11, are in need of volunteers. Someone is also needed to put plant sale packets together.

Event Updates

Past Events

*Butter Braid pick up went well with a good amount of volunteers. Most items were picked up on time.

Upcoming Events

*I Love to Read Night is coming up on 2/11. Volunteers are needed. There will be fun activities for students and opportunities to win tickets to exchange for gently used books! Books are being accepted for this event.

*Movie Night is taking place on 2/4 and the movie choice was changed to Despicable Me 2.

Parent/Teacher Open Forum

*The 5th grade party was briefly discussed. A chair is needed for this event. Interested parties should contact Cory Knapp. The fifth grade party is not a PTO event although the PTO does support the party by reserving space at the school, providing insurance, and donating \$500 to the event.

Old Business

*It was requested to revisit Article Ten as an amendment to the PTO By-Laws. This article states that the PTO board has the authority to approve funds to certain specifications in the event that a voting meeting cannot be held. This amendment was discussed and voted on. The amendment was approved.

New Business

*Plant/Flower Fundraiser is coming up. The basic timeline is: 3/20-fliers go out to students, 3/31-orders are due, 4/2-money is counted, 4/4 -orders are placed, and 5/3-orders are picked up.

*The meeting adjourned at 8:03 PM. Respectfully submitted by Gina Nordeen