



**Jefferson PTO Minutes – February 10, 2014**

President Brady Bargman called the meeting to order at 7:03pm. 8 people were in attendance.

**Secretary’s Report** – Gina Nordeen

\*January minutes were reviewed and approved with no changes.

**Treasurer’s Report** –Melissa Merkwan was not present at the meeting and did not provide a report.

Date	Beginning Balance	Cash In	Cash Out	Ending Balance

**Funding Requests**

*New Requests*

\*Brady Bargman requests the reimbursement of \$500 for the accountant and postage fees for the taxes. Melissa Merkwan, treasurer, was out of town and could not provide a PTO check as this expense came due.

*Old Requests*

\*Payment to Jefferson for the Chromebooks is needed.

\*The VSC bill is also coming due.

**Principal’s Report** – Cory Knapp for Marcia Beyer

\*Information regarding specifics on the construction at Jefferson will be mailed home to all families soon.

**Volunteer Report** –Cory Knapp

\*There are 239 registered volunteers.

\*2, 075 volunteer hours have been completed.

\*Cory facilitated the first meeting of eight 5<sup>th</sup> grade parents for 5<sup>th</sup> Grade party planning. There are three chairs for the party. PTO has the rooms reserved and PTO insurance can be used. PTO offers a \$500 donation to the party.

\*K Skill Builders training was rescheduled due to weather.

\*People are responding for the staff dinner.

\*ESL teachers are asking for volunteers during testing the last week of February.

\*Math Plus has been extended four weeks since the class is going so well. Challenge reading is going on in 4<sup>th</sup> grade for nine weeks.

\*Soup labels have been sent in for additional points.

\*Cory will check on tables for VIP breakfast.

## **Event Updates**

### Upcoming Events

\*I Love to Read Night is coming up on 2/11. There will be bingo, book walk, crafts, and concessions run by the 5<sup>th</sup> grade parents to support the 5<sup>th</sup> grade party. Cindy Gubash has tagged on to the event and skits will be performed at various times during the evening. Volunteers are to report between 5:30-5:45.

\*Movie Night was rescheduled to 3/6, and the movie will be Despicable Me 2. The 5<sup>th</sup> grade party planners have been offered the opportunity to do concessions.

### **Parent/Teacher Open Forum**

\*Holly Kottke announced a community event on children's safety taking place on Thursday, February 13 at Fire station 3.

### **Old Business**

\*It was requested that Article 10 of the PTO By-laws, previously approved by vote, be added to the By-laws document and posted on the website.

### **New Business**

\*Plant/Flower Fundraiser is coming up. The basic timeline is: 3/20-fliers go out to students, 3/31-orders are due, 4/2-money is counted, 4/4 -orders are placed, and 5/3-orders are picked up.

\*A Cub purchase point coupon will be added to this year's flower fundraiser. PTO will receive 15% from the sale of flowers purchased from the outdoor Flowermart at Cub. It was suggested that this coupon be made into a PDF and posted on the website.

\*Elections for PTO officers start next month.

\*Holly Kottke is working on a binder that offers ideas for staff appreciation week that will occur 5/5-5/9. Holly and Gina Nordeen will work on this event. Jessie Crooks may be interested as well.

\*The meeting adjourned at 7:50 PM. Respectfully submitted by Gina Nordeen.