



2018-2019 Summer Online Learning Application

Online Learning @ Step Ahead Online High School

Student name: _____ Student ID: _____

Student birth date: _____ Student email: _____

Student Mailing Address: _____ City: _____ State: _____

Student home phone: _____ Student cell phone: _____

School: _____ Grade completed in 2017-18 _____

Parent name: _____ Parent email: _____

Parent home phone: _____ Parent cell phone: _____

Summer online course requested (check box): Health

The course will run: June 18, 2018 – July 27, 2018

Reason for requesting online course(s):

- Online at Anoka-Hennepin Information Page <http://www.ahschools.us>
- Course work: <http://moodle.anoka.k12.mn.us>
Moodle Login: Student's Anoka username
Password: Student's Anoka password

Statement of assurances and expectations:

- I understand that I am expected to go online at least 6 – 8 hours a week per class to discuss class topics with peers, meet with my teacher during office hours, read texts, do assignments, and turn in all required assignments each week.
- I understand that I must attend all required in-person meetings. These meetings are **mandatory** and cannot be missed. They will be held at Blaine High School, in the IMC, on the following dates:
 - **June 18, 2018: Initial meeting**
 - **July 10, 2018: Midterms and guest speaker**
 - **July 27, 2018: Final**
- I understand that if I do not meet the above two requirements, I can be dropped from the course or my transcript will reflect a no credit, withdrawal, or fail for the class.
- I understand that I must communicate via email with my instructor regarding what I am learning and completing assignments. I will complete all work with academic honesty consistent with the Acceptable Use Policy.
- I understand that I am expected to complete the course by the end of the trimester. If I become ill, or otherwise have complications that prohibit me from completing the course, I need to contact the teacher through Moodle and the online learning contact person via email at scott.arcand@ahschools.us or by phone at 763-506-1453.
- I understand that I must have access to a computer with internet connection at home to complete the required online assignments; a webcam and headset with microphone are also recommended.

Student Signature

Date

Parent/Guardian: I have read the [Note for Parents/Guardians](#) and agree to do what is necessary to support my student in the online class(es).

Parent/Guardian Signature

Date

Return this completed form via email to: Carol.Schmitz@ahschools.us or USPS to: STEP, Attn. Carol Schmitz, 1353 West Highway 10, Anoka, MN 55303.

Please contact Jessica Lipa with any summer online questions at jessica.lipa@ahschools.us or call at 763-433-4001.

How Does Online Work?

Are you wondering exactly how an online learning course works?

In a traditional classroom, you often learn by listening. Online courses are different. Instead of learning by listening, you will learn by doing; by reading, writing, and performing other activities specially designed by your instructor. In online courses, students "attend" class by visiting the class web pages and completing assignments according to the class schedule. Students communicate regularly with the instructor and classmates using e-mail and online discussion forums.

This class format is very flexible for busy schedules. Students can often log on to the course at any time of the day (or night). However, certain computer skills and a degree of determination are necessary to be successful. It comes as a big surprise to many online students that they actually have more contact with their fellow students online than they would in the regular classroom. This is because there are many ways for students to interact online: discussion boards, email, group activities, etc. It can be fun to meet students, and it can also be a great way to broaden your learning experience.

Many online courses also give more opportunities for personal feedback than you would receive in a traditional classroom. You will receive grades in your online course, but you might also encounter other kinds of feedback. For example, your fellow students might be reading and responding to your work. And you might receive more comments than usual (both formal and informal) from your instructor.

Source: <http://www.iseek.org/education/whatonlinelearning.html> For more information, see <http://www.iseek.org/education/k12learning.html>

A Note for Parents/Guardians

Your child may enroll for online courses while attending their regular high school. Signed parental permission is required for all students enrolling in an online course.

Helping your child to achieve in an online course can be both rewarding and challenging. Helping a child to self-direct his or her own learning can be the most difficult thing to master.

The State of Minnesota requires parent permission for all students under the age of 18 to enroll in an online course. This requirement is no accident. Online educators want you to be aware of what your child is learning and his or her approach to that learning.

Here is what the research says are the major challenges for an online learner:

- The learner must meet the technical and skills requirements
- The learner must be "active" not "passive"
- The learner must take initiative
- The learner must be self-organized
- The learner must be able to meet the self-pacing and planning requirements
- The learner must be willing to assume the responsibility for learning difficult content
- The learner must be able to wait until the instructor is available to answer questions
- The learner must know how to ask and be comfortable asking for help

Here are some of the ways you can assist your online learner:

- Help the learner to determine a time and schedule for doing their online class assignments. Assignments should be done on time, and students should be working online daily or at least several times a week.
- Make sure assignments are being completed in AH-Apps (Google Docs) *[later to be uploaded or copied and submitted online]*.
- To minimize the possibility of having to redo an assignment, always make sure the assignment is spell-checked and edited before turning it in by submitting it online.
- If your learner is having technical difficulties or any problems, there are always three ways to remedy this:
 - Contact the teacher through email
 - Contact the technology teacher in your building
 - Contact a district technology person at 763-506-7818

If your child qualifies for free school lunches, you may qualify for Internet Essentials.

Call 1-855-8-INTERNET (1-855-846-8376) or visit InternetEssentials.com for more information