

USE AND RENTAL OF SCHOOL FACILITIES

I. Philosophy

The facilities of the Anoka-Hennepin School District shall be available for community use under conditions prescribed or permitted by law and in accordance with adopted policies, rules and regulations of the School Board.

II. Usage Guidelines

- 1) The Superintendent or designee shall be authorized to grant the use of school facilities and to establish the conditions under which they shall be used. The Superintendent may reject any application or rescind any agreement for use of Anoka-Hennepin School District facilities when the activity is inconsistent with the educational goals and cultural interest of the community or when the activity is likely to damage school facilities.
- 2) The Superintendent may designate the high school principal for the scheduling and management of the use of high school facilities (indoor, outdoor and off site) for regular school use and co-sponsored activities.
- 3) Organizations using school facilities agree that they shall not illegally discriminate on the basis of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, disability, sexual orientation, or age.
- 4) All Anoka-Hennepin facilities, grounds and vehicles are to be tobacco free.
- 5) There will be no gambling, use of alcohol or drugs on school property.
- 6) Users of school facilities may be required to provide evidence of liability insurance coverage.
- 7) Organizations will be responsible for the payment of any additional expenses incurred by the school district as a result of the group's usage of the facilities. These charges may include supervision, custodian, utilities, field lighting, repairs, etc. in addition to the space usage fees identified in this policy.
- 8) Applicants granted usage of school facilities are responsible for all damages.
- 9) The School Board shall establish fees for the use of school facilities. Payment of fees may be required in advance of the activity.

III. Scheduling Priorities

In all cases, Anoka-Hennepin School District activities and functions will have priority. If a conflict occurs, every effort will be made to find an alternate school facility for community groups.

In all cases groups defined as local will be: 1) those whose physical facilities are within school district boundaries or 2) the individuals using the facility will be primarily comprised of school district residents (90%).

Scheduling Priority

A) Anoka-Hennepin School District activities and functions.

Includes all concerts, sporting events, board meetings, community education, elections (all public elections), special hearings, and co-sponsored events.

B) Government organizations

Local city, county and government entities operating within the School District 11 boundaries.

C) Civic organizations or non-profits

Local non-profit organizations serving youth: this includes groups such as 4-H, youth athletic organizations, Boy Scouts, Girl Scouts, Booster Clubs etc. who have as a primary purpose serving students of the Anoka-Hennepin School District.

D) Civic organizations, non-profits and religious organizations

Local non-profit organizations serving adults and religious organizations conducting religious activities on school property.

E) Non-profit organizations charging fees or generating revenue

Includes amateur or youth sports organizations conducting invitational tournaments.

F) Commercial groups

Includes colleges and universities offering courses and a business conducting commercial activities in Anoka-Hennepin facilities.

IV. Usage Fees

- 1) Facility Rates: All rates listed are hourly rates. Letters at the top of the column correspond to the scheduling priorities. Groups may be responsible for additional costs such as custodial services, supervision and damages.

Facilities	B+C	D+E	F
Elementary/Middle School Gyms (each court)	\$8	\$15	\$20
High School Gyms (each court)	\$10	\$20	\$30
Middle School Auditorium	\$10	\$20	\$30
High School Fieldhouse	\$40	\$80	\$120
High School Auditorium	\$20	\$40	\$60
Concession Stand	\$10	\$20	\$30
Classroom	\$5	\$10	\$20
IMC	\$5	\$10	\$30
Elementary Café	\$5	\$10	\$30
Middle School Café	\$10	\$15	\$40
High School Café	\$10	\$15	\$50
Kitchen	\$20	\$30	\$40
Computer Lab	\$30	\$40	\$60
Tennis Courts	\$10	\$20	\$30

- 2) Pool Rates: Pools that are open to conduct District activities will be available for rental on an hourly basis to community organizations. Pools that have been closed by School Board action may be available to groups for their usage but at a daily rate. Groups may be asked to guarantee a number of days to insure District costs are met by the rental fee.

Pool Facilities	B+C	D+E	F
Swimming Pool-Hourly Rates	\$30	\$40	\$50
Swimming Pool-Daily Rates	\$600	\$600	\$700

- 3) Field Usage Rates: The outdoor athletic fields will be charged on a per player basis for the season. Letters at the top of the column correspond to the scheduling priorities. Groups may be responsible for additional costs such as custodial services, supervision and damages.

Field Usage	B+C	D+E	F
Baseball/Softball Field-Elementary/Middle School	\$8	\$15	\$20
Baseball/Softball Field-High School	\$10	\$20	\$30
Soccer/Football Field	\$10	\$20	\$30
Track	\$10	\$20	\$30

Field Usage – Daily Rates for Tournaments	B+C	D+E	F
Baseball/Softball Field - Elementary/Middle School	\$25	\$30	\$35
Baseball/Softball Field - High School	\$50	\$60	\$70
Soccer/Football Field	\$100	\$120	\$140
Track	\$100	\$120	\$140
Tennis Courts	\$100	\$120	\$140

- 4) Personnel Rates: Groups using Anoka-Hennepin facilities may be responsible for additional staff charges resulting from their use. All rates are per hour. Additional rates of pay may apply depending on the needs of the user group and the personnel required.

Personnel	Rate
Custodial	\$28
Kitchen staff	\$26
Building Security	\$14
Theater Technician	\$11

Anoka-Hennepin District No. 11
 Coon Rapids, MN 55433
 Revised February 8, 1988
 Revised September 24, 1990
 Revised October 12, 1992
 Revised May 10, 1993
 Revised November 28, 1994
 Revised May 28, 2002
 Revised August 9, 2010