

# JOM Retreat Minutes

September 24, 2016

**Present:** Kim Fisher, April Thompson and Chris Batiste

**Absent:** Muriel Dickenson

**Guests:** Kenneth Batiste and Nichole Smith

**District Employees:** Todd Protivinsky and Mindy Meyers

**Meeting Minutes:** September 7<sup>th</sup> minutes were reviewed and approved.

Meeting called to order at 10:30am.

**New Business:** Chris Batiste was elected to the JOM committee bringing our parent membership to four. We reviewed and approved the bylaws. Todd will bring copies to the November meeting for the committee members. The election of officers was held with the results as follows: Chairperson is April Thompson. Vice Chairperson is Chris Batiste. Secretary is Kim Fisher. We voted and approved to skip an October meeting as this retreat is typically the October meeting and was moved up a week. Todd presented the check and connect staffing model currently in use by our program. We reviewed the Roles and Responsibilities of the LEA and parent committee. We discussed the possibility of rotating meeting sites throughout the school year and determined that we would like to keep the meetings at Coon Rapids Middle School. The annual public hearing will be held February 13, 2017 from 5:00pm – 5:30pm at the ESC building. We reviewed and discussed the calendar of events for the year. We reviewed last years and this year's budget.

Meeting adjourned at 11:57am.

Minutes submitted by: Kim Fisher

# JOM Meeting Minutes

November 2, 2016

**Present:** Kim Fisher, April Thompson and Chris Batiste

**Absent:** Muriel Dickenson

**Guests:** Kenneth Batiste, Alyssa Fisher-Vizenor, Tom Gallagher and Kenzie Miettinen

**District Employees:** Todd Protivinsky and Mindy Meyers

Meeting called to order at 6:40pm.

**Meeting Minutes:** September 24<sup>th</sup> minutes were reviewed and approved.

**Old Business:** We reviewed and April signed the 2016-17 JOM bylaws.

**New Business:** A student requested JOM funding to help pay for sports activity fees. We reviewed the circumstances and did not approve JOM funding. This led into a discussion about setting up guidelines to help the committee decide reasonable uses of JOM funds and what dollar amount should be set aside each year for individual requests. One example for a guideline is as follows: families that receive free or reduced lunch can be considered for JOM funding for sports, arts, music etc. Families that don't receive free or reduced lunch will not be considered for this funding. We voted and approved to supply up to \$1000.00 of JOM funds for the Annual Winter Event. JOM funds will help pay for presenters, food, supplies, etc.)

Meeting adjourned at 7:25pm.

Minutes submitted by: Kim Fisher

## JOM Meeting Minutes December 7<sup>th</sup>, 2016

**Present:** Muriel Dickenson, April Thompson, Chris Batiste

**Absent:** Kim Fisher

**Guests:** Kenneth Batiste, Kenzie Miettinen, Tom Gallagher

**District Employees:** Todd Protivinsky, Mindy Meyers

**Welcome:** Meeting called to order at 7:50

**Meeting Minutes:** Reviewed and approved minutes from November 2<sup>nd</sup>, 2016.

### **New Business:**

#### Parent Committee Update-

Todd shared the Kim Fishers email resignation from the JOM/PAC committee. Kim is resigning because her daughter is transferring out of the school district. Parent Committee members and Advisors will reach out to potential parents that would be interested in joining the committee. Committee will appoint a new parent that will commit to attending the monthly meetings on a regular basis to a position on the JOM board.

#### 2016-18 JOM Education Plan-

Todd shared a draft of the JOM Education Plan that will need to be submitted to Billie Annette. Parents reviewed and said they were ok with submitting plan.

#### Quarter One Report-

Todd shared the JOM Quarter one report template and let the parents know that the Advisors were working on completing the data collection. This report will be brought back to the next meeting for JOM parent signature.

#### Needs Assessment-

Todd shared a copy of the Needs Assessment Survey that was used last year with the committee. Committee agreed to take copy home and review and bring back

any feedback or updates that they would like to see at the January meeting. Todd will then share feedback/suggestions to the RET department.

#### Public Hearing-

Reminder that the Annual public hearing will take place on February 13<sup>th</sup> at 5:00 at the district office. 2727 North Ferry St. Anoka, MN

#### JOM Budget-

Todd shared the monthly budget updates and shared an email from a parent whose request for JOM money to help support the registration fees for a co-curricular activity had been denied at the November meeting. There was a discussion about setting up a more defined process for funding requests from parents/families. No final decisions were made as to what process would be followed, but everyone agreed that a defined process should be in place.

Meeting adjourned at 8:20 PM

Minutes submitted by: Todd Protivinsky in the absence of Kim Fisher.

## **JOM Meeting Minutes**

**January 4, 2017**

**Approved**

**Present:** Muriel Dickenson, April Thompson, Mary Jennings, Jamie Messinger

**Absent:**

**Guests:** Dallas Jennings

**District Employees:** Todd Protivinsky, Mindy Meyers, Anthony Drew

**Welcome:** Meeting called to order at 7:55

**Meeting Minutes:** Reviewed and Approved minutes from December 7, 2015

### **New Business:**

Parent Committee Update: Mary Jennings is the new appointed Secretary. Also, voted Jamie Messinger and Mary Jennings to the board.

Quarter One Report: Todd shared the JOM Quarter One report.

Needs Assessment: Todd shared the assessment with the board.

Board agreed to review and bring back next month. Motion to table the assessment for next month so the board has time to review. Motion passed.

**Public Hearing:** February 13, ESC 5:00 – 5:30 p.m.

**JOM Budget:** Todd presented the budget at \$14,502.95.

Meeting Adjourned at 8:02 p.m.

Minutes Submitted by: Mary Jennings

**JOM Meeting Minutes**  
**February 1, 2017**  
**Approved**

**Present:** Muriel Dickenson, April Thompson, Mary Jennings, Jamie Messinger, Chris Batiste

**Absent:** None

**District Employees:** Todd Protivinsky, Mindy Meyers

**Welcome:** Meeting called to order at 7:51 p.m.

**Meeting Minutes:** Approve minutes from December 7, 2015. Motion to approve minutes with no changes. Motion passed unanimously.

**Budget:** \$13,063.76 balance.

- Create approval process for family\student request. Motion to table until March. Motion approved unanimously.
- Honorariums for presenters, tobacco and wild rice. Motion to approve a budget up to \$150.00 for honorariums. Motion passed unanimously.

**JOM Program Updates:**

- Needs Assessment: Todd shared the assessment with the board. Board agreed to review and table to March and changes by April. Motion to table the assessment for March. Motion passed unanimously.
- Trimester Celebration: Turnout was low. Food was good. Coordinating event is difficult with other activities in the school district.
- Trimester 1 Data Report: Report shared by Todd Protivinsky.
- Winter Event: Overall went OK. Sessions started at 12:45 p.m. with 2 sessions and one flute session (age limitation

was for 3<sup>rd</sup> grade and up, staff will ask presenters\demonstrators if there will be any age limitations moving forward.) Make a note on the flyers regarding parent supervision. For future reference, shall we schedule a session first and then the potluck, with a session to follow. Also, adding an appetizer table.

Art Contest winners: Amber O. – Blue Wolf – 1<sup>st</sup>, Naomi H. – Hand in the Water – 2<sup>nd</sup>, each will receive a ribbon and Walmart gift card.

### **New Business:**

- Meeting change: Motion by Chris B. to switch meetings every other month, i.e. JOM up first in March, PAC up first in April. Seconded by Muriel D. Motion passed unanimously.

### **Upcoming Events**

- February 13 – Public Hearing, ESC 5:00 – 5:30 p.m.
- February 15 – Base Camp field trip for MS students.
- March 1 – Parent Meetings.

Motion to adjourn. Motion passed unanimously. Meeting Adjourned at 8:10 p.m.

Minutes Submitted by: Mary Jennings

**JOM Official Minutes**  
**March 1, 2017**

**Present:** Mary Jennings, Jamie Messinger

**Absent:** Muriel Dickenson, April Thompson, Chris Batiste

**Guests:** Tonya Miettinen, Kenzie Miettinen

**District Employees:** Todd Protivinsky, Mindy Meyers

**Introductions:**

**Meeting Minutes:** No Quorum to approve minutes from February 1, 2017.

**Budget:**

- Update: \$13,063.76 balance.
- Requests:
  - Senior Honoring – May 4, 2017 event date. Requesting a budget up to \$2,500. We need an email motion, so the staff can start obtaining prices.
  - Mary will draft a JOM reimbursement form and guidelines for the next meeting.

**JOM Program Updates:**

- Needs Assessment: Will be keeping the online form and a mail in option. Need to approve the changes discussed.
- Trimester Celebration: April 6, at Fred Moore Middle School for the Arts. An awards link will be sent out within a week.



## **New Business:**

- No Items

## **Upcoming Events**

- March 9 – End of the Trimester 2
- March 10 – No School for Students
- March 12 – 17 – Spring Break
- March 20 – 24 – Trimester 3 Tutoring enrollment window.
- March 31 – UMN Morris College Visit – High School
- April 5 – Parent Meeting
- April 6 – Trimester 2 Celebration \ Potluck at Fred Moore – Anoka
- April 12 – U-W Eau Claire College Visit
- May 3 – Parent Meeting
- May 4 – Senior Honoring
- May 17 – High School field trip - PIIC

Minutes Submitted by: Mary Jennings

## **JOM Minutes**

### **April 5, 2017**

**Present:** Mary Jennings, Jamie Messinger, Chris Batiste, Nicole, Muriel Dickenson

**Absent:** April Thompson, Mindy Meyers

**Guests:** Tonya Miettinen, Kenzie Miettinen, Kenneth Batiste

**District Employees:** Todd Protivinsky

#### **Introductions:**

**Meeting Minutes:** Review and approved the February 1, 2017 meeting minutes. Motion passed unanimously.

#### **Budget:**

- Update: \$13,063.76 balance.
- Guidelines: Committee agrees to reimburse \$50 per JOM students for school related activities. Motion by Mary J. to budget \$2,000 for the 2016-17 school year for activity reimbursements. Seconded by Jamie M., Motion passed unanimously.

#### **JOM Program Updates:**

- Needs Assessment: Email will be sent out April 24, 2017. Paper copy will be sent if family needs it.
- Trimester Celebration: Advisors will recognize students for the Above and Beyond Award, and Parents\Community will recognize students for the Community Advocate and Cultural Leadership Awards.
- Title VI: Numbers are going with qualified students.
- Senior Honoring: Main menu is lasagna, salad, garlic bread, cake, and beverages. Brendan Fairbanks is the keynote

speaker. Next year, start planning in December, and include Native American caterers.

- Advisor Updates: U of M Morris trip went well with 20 students attending. U-W Eau Claire visit is next, April 17.
- JOM Quarterly Reports: Quarter 2 report presented by Todd P. Motion to approve the report with changes. Approved unanimously.
- Planning 2017-18: Motion to table to the May meeting. Approved unanimously.

### **New Business:**

- No Items

### **Adjournment**

- Motion to adjourn meeting at 8:15p.m. Motion approved unanimously.

### **Upcoming Events**

- May 4 – Senior Honoring
- May 17 – High School field trip - PIIC

Minutes Submitted by: Mary Jennings

## **JOM Unofficial Minutes May 3, 2017**

**Present:** Mary Jennings, Chris Batiste

**Absent:** April Thompson, Muriel Dickenson, Jamie Messinger

**Guests:** Tom Gallagher, Nichole Smith

**District Employees:** Todd Protivinsky

**Call to Order:** 6:41 p.m.

**Meeting Minutes:** Reviewed and made changes to the April 5, 2017.

**Budget:**

- Update: \$12,814.01 balance.

**JOM Program Updates:**

- Needs Assessment: Window closes May 5<sup>th</sup>.
- Senior Honoring: May 4<sup>th</sup> at 6pm.
- Advisor Updates: All advisors are preparing for the end of the school year.
- MIEA: November 15-17, 2017, JOM can pay for the registration and mileage (based on MCT rate) fees, excludes hotel rooms. Let Todd P. know by June 30<sup>th</sup>, if you would like to attend and we use this years budget.

**New Business:**

- No Items

**Adjournment**

- Meeting Adjourned at 7:31p.m.

**Upcoming Events**

- May 4 – Senior Honoring
- May 17 – High School field trip – PIIC
- June 1 – End of the year picnic at Lions Park, 5:30 – 7:30
- June 7 – Last parent meeting of the year at CRMS.

Minutes Submitted by: Mary Jennings

## **JOM Official Minutes June 7, 2017**

**Present:** Mary Jennings, April Thompson, Chris Batiste

**Absent:** Muriel Dickenson, Jamie Messinger,

**Guests:** Dallas Jennings, Tanya Miettinen

**District Employees:** Todd Protivinsky

**Call to Order:** 8:05 p.m.

**Meeting Minutes:** Review and Approval needed for May.

**Budget:**

- Update: \$10,900.01 balance. As of today, this years has not been awarded yet, per Billie Anet.

**JOM Program Updates:**

- Advisor Updates: Jill Lindl new advisor for Northdale\Roosevelt\Blaine area.
- Senior Honoring: Overall went well. Notes regarding keynote Brendan Fairbanks – promoted his program versus speaking to the seniors accomplishments. Next year a theme will be sent out to the keynote speaker.
- Spring Picnic: Needs more paper plates and utensils.
- JOM Report: Todd P. presented the 3<sup>rd</sup> quarter report, report will be updated and signed once changes are completed.
- Planning 2017-18: List will be sent it out.
- MIEA: November 15-17, 2017, JOM can pay for the registration and mileage (based on MCT rate) fees, excludes hotel rooms. Let Todd P. know by June 30<sup>th</sup>, if you would like to attend and we use this years budget.

**New Business:**

- No Items

**Adjournment**

- Meeting Adjourned at 8:35p.m.

**Upcoming Events**

- September 21, Indian Education Potluck Picnic, 5:15 – 7:30p.m. at Lions Park.

Minutes Submitted by: Mary Jenning