

## USE AND RENTAL OF DISTRICT FACILITIES

### I. Philosophy

The Anoka-Hennepin School District welcomes community use of its facilities under conditions prescribed or permitted by law and in accordance with adopted policies, rules and regulations of the School Board.

### II. Usage Guidelines

- 1) The Superintendent or designee is authorized to grant the use of District facilities and to establish the conditions under which they are used. The Superintendent may reject any application or rescind any agreement for use of facilities when the activity is inconsistent with the educational goals and cultural interest of the District or when the activity is likely to damage facilities.
- 2) The Superintendent may designate a high school principal for the scheduling and management of the use of high school facilities (indoor, outdoor and off site) for regular school use and co-sponsored activities.
- 3) Organizations using district facilities agree that the organization will not unlawfully discriminate on the basis of actual or perceived race, color, creed, religion, national origin, sex, marital status, disability, familial status, status with regard to public assistance, sexual orientation, age, family care leave status or veteran status.
- 4) The School Board establishes fees for the use of school facilities. Payment of fees may be required in advance of the activity.
- 5) Organizations will be responsible for the payment of any additional expenses incurred by the District as a result of the organizations usage of the facilities. Additional charges may include but are not limited to supervision, custodian, utilities, field lighting and repairs. These charges would be made in addition to the space usage fees identified in this policy.
- 6) Organizations may be required to provide evidence of liability insurance coverage.
- 7) Applicants granted usage of facilities are responsible for all damages.
- 8) All facilities, grounds and vehicles are tobacco free.
- 9) There will be no gambling, use of alcohol or drugs on district property.

### III. Scheduling Priorities

Anoka-Hennepin School District activities and functions have priority for the use of district facilities. If a conflict occurs with other organizations, every effort will be made to provide an alternate district facility.

Organizations are defined as local if: 1) the organization has physical facilities within school district boundaries or 2) the individuals using the facilities are primarily school district residents (90%).

Scheduling Priority

- A) Anoka-Hennepin School District activities and public elections.  
Includes all concerts, sporting events, board meetings, community education, public elections, special hearings and co-sponsored events.
- B) Government organizations  
Local city, county and government entities operating within the District boundaries.
- C) Local organizations/non-profits which are serving youth  
Includes groups such as 4-H, athletic organizations, Boy Scouts, Girl Scouts, Booster Clubs etc. who have as their primary purpose serving students of the District.

- D) Local organizations/non-profits serving adults and religious organizations  
Local non-profit organizations serving adults and religious organizations.
- E) Non-profit organizations serving youth or adults that charge fees/generate revenue during facility rental.  
Includes amateur or youth sports organizations conducting invitational tournaments.
- F) Commercial and for profit organizations  
Includes colleges and universities offering courses and a business conducting commercial activities in District facilities.

#### IV. Usage Fees

- 1) Facility Rates: All fees listed are hourly rates. Letters at the top of the column correspond to the scheduling priorities. Organizations may be responsible for additional costs such as custodial services, supervision, equipment and damages.

<b>General Facilities</b>	<b>B+C</b>	<b>D+E</b>	<b>F</b>
Elementary Gyms (each court)	\$8	\$15	\$20
Middle School Gyms (each court)	\$8.50	\$15.50	\$22
High School Gyms (each court)	\$10.50	\$20.50	\$32
Middle School Auditorium	\$10	\$20	\$30
High School Fieldhouse	\$40	\$80	\$120
High School Auditorium	\$20	\$40	\$60
Board Room	\$22	\$44	\$66
Concession Stand	\$10	\$20	\$30
Classroom	\$6	\$11	\$22
Music Rooms	\$8	\$12	\$24
IMC	\$6	\$11	\$32
Elementary Café	\$6	\$11	\$32
Middle School Café	\$10	\$15	\$40
High School Café	\$10	\$15	\$50
Kitchen	\$20	\$30	\$40
Computer Lab	\$30	\$40	\$60
Tennis Courts	\$10	\$20	\$30

<b>Staff Development Center</b>	<b>B+C</b>	<b>D+E</b>	<b>F</b>
Erling Johnson A/B/C/D	\$48	\$54	\$60
Erling Johnson A/B or C/D	\$32	\$36	\$40
Erling Johnson A, B, C, or D	\$28	\$32	\$35
George Petty	\$28	\$32	\$35
Sherwood Cleveland East/West	\$20	\$23	\$25
Garth Lappin Lab	\$48	\$54	\$60
Pauline Chamberlain Lab	\$48	\$54	\$60
Conference Room 112	\$24	\$27	\$30

Conference Room 113	\$24	\$27	\$30
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- 2) Pool Rates: Pools will be available for rental to organizations. Groups may be asked to guarantee a number of days to insure District costs are met by the rental fee. Groups may be responsible for additional costs such as custodial services, supervision, damages, equipment and pool start-up costs.

<b>Pool Facilities</b>	<b>B+C</b>	<b>D+E</b>	<b>F</b>
Swimming Pool-Hourly Rates	\$35	\$45	\$60

- 3) Field Usage Rates: General use of outdoor athletic fields will be charged on a per player basis for the season. Tournament use of outdoor fields will be charged on a per day basis. Letters at the top of the column correspond to the scheduling priorities. Groups may be responsible for additional costs such as custodial services, supervision and damages.

<b>Field Usage</b>	<b>B+C</b>	<b>D+E</b>	<b>F</b>
Baseball/Softball Field-Elementary/Middle School	\$10	\$17	\$22
Baseball/Softball Field-High School	\$12	\$22	\$32
Soccer/Football/Lacrosse Field	\$12	\$22	\$32
Track	\$12	\$22	\$32

<b>Field Usage – Daily Rates for Tournaments</b>	<b>B+C</b>	<b>D+E</b>	<b>F</b>
Baseball/Softball Field - Elementary/Middle School	\$25	\$30	\$35
Baseball/Softball Field - High School	\$50	\$60	\$70
Soccer/Football Field	\$100	\$120	\$140
Track	\$100	\$120	\$140
Tennis Courts	\$100	\$120	\$140

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