

Anoka Hennepin Independent School District #11

Position Standard

Community School Program – Instructor

Community Schools programs provides a variety of enrichment, recreational, and athletic activities for children and adults in the areas of aquatics, adult literacy, and learning readiness, and also coordinates free or low-cost rental of school facilities. The program is located in all elementary and middle schools throughout the District. Contact Sandra Bengtson at 763-506-1263 for additional information.

Essential Functions:

- Develop and deliver curriculum or service to students (youth participants and/or adults) enrolled in the Community School Program.
- Provide instruction and activity or service in subject matter, ranging from introductory to advanced levels.
- Deliver and collect participant feedback, when requested.
- Perform other duties as assigned.

Minimum Qualifications (for Community School Instructor):

- High School Diploma or equivalent.
- Relevant knowledge and/or experience, work experience, and/or training in designated activity.
- Good interpersonal communication skills.
- Ability to work a flexible schedule.
- Ability to maintain regular attendance, which includes completing an assigned day.
- Must be able to lift a minimum of 20 pounds.
- Ability to perform position responsibilities including physical factors, work devices and materials handling, data functions, and people functions.

Preferred Qualifications (for Community School Instructor):

- Concussion training certification preferred (if necessary, depending on subject matter).
- Relevant work experience and previous experience with community school activities preferred.
- Advanced training or college degree preferred.
- Previous experience working with targeted audience (youth participants and/or adults) preferred.

Physical Factors (for Community School Instructor):

Frequent: standing, walking, lifting waist to chest, lifting below waist, carrying, pushing, pulling, stooping, crouching, squatting, twisting/pivot, reaching, repetitive foot, repetitive arm, simple grasp, firm grasp, talking, hearing & visual accommodation;

Occasional: sitting, lifting above shoulder, climbing, kneeling, crawling, and fine manipulating.

NOTE: THESE PHYSICAL FACTORS ARE GENERAL. PHYSICAL FACTORS MAY VARY DEPENDING ON THE NATURE OF THE INSTRUCTOR POSITION.