

# Anoka Hennepin Independent School District #11 Position Standard

## **Aquatics – Pool Shift Supervisor**

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Anoka-Hennepin Schools - Community Education Aquatics Program

### **Essential Functions:**

- Responsible for opening and closing facility.
- Manage admission and registration.
- Assist with observation and evaluation of swim instructors and lifeguards.
- Attend and co-lead monthly staff inservice training.
- Communicate regularly with Aquatics Supervisor regarding pool/lesson issues.
- Perform other duties as assigned.

### **Minimum Qualifications:**

- High School Diploma or equivalent.
- Experience supervising and training staff.
- Experience in teaching swim lessons, lifeguarding, and swim coaching (all or some combination of experience).
- Excellent organizational, communication, and interpersonal skills.
- Strong computer skills.
- Current American Red Cross Water Safety Instructor Certificate in Lifeguarding or the ability to acquire certification in the first six months of hire.
- Ability to work with large groups of people.
- Ability to maintain regular attendance, which includes completing an assigned day.
- Must be able to lift a minimum of 50 pounds.
- Ability to perform position responsibilities including physical factors, work devices and materials handling, data functions, and people functions.

### **Physical Factors includes (for all Aquatics positions):**

Constant: walking, pushing, stooping, squatting, repetitive arm, simple grasp, hearing, visual accommodation, wet and/or humid conditions, caustic chemicals;

Frequent: standing, lifting waist to chest, lifting below waist, pulling, kneeling, twisting, reaching, tasting/smelling, near vision, midrange vision, depth perception, field of vision;

Occasional: sitting, reclining, lifting above shoulders, carrying, climbing, balancing, crouching, repetitive foot, firm grasp, fingering, feeling, talking, far vision.