

Here is how I envision the whole day going:

7-8am

- Judges arrive at Anoka High School between 7 and 7:30 am.
- Judges head to the cafeteria (see the map or just follow the posted signs).
- Judges pick a table to sit at. I have decided to not assign you to a specific group. Just go to a table that has a judging folder on it and sit down. **I need two judges per team.**
- Once I have two judges per team, extra judges can any team that they want.
- Judges get breakfast and look over their folder (see what projects they have assigned to them and divvy out the forms)

8-9:30

- At 8am, judges will be sent to the Field House to go to their assigned projects. All of your assigned projects will be right next to each other.
- Judges gather all of their students at the project in their group with the lowest project number (you may have some students who need to go later in your group - they should tell you this - please accommodate them).
- The student presenter talks about his/her project with the group - encourage students to ask questions. This whole give and take should last 10 minutes at the most and it will probably be shorter.
- After you have gone through every project in your group, tell the students to go back to their respective spots and you can use the remaining time (the shift ends promptly at 9:30) to go back and talk to students one on one and/or to finish your feedback forms. NOTE: Leave the feedback forms with the students! If you can't finish the forms by 9:30, there will be a box to turn them in back in the cafeteria.

9:30 - 10:00

- Judges head back to the cafeteria, get a snack, refresh their coffee, etc.
- Judges finish any forms from the first shift and put them in the appropriate box (it will be at the supply table).

- Judges look over their projects for the 2nd shift and divvy out the forms.

10:00 - 11:30

- At 10:30, judges go back to the Field House to go to their assigned projects. All of your assigned projects will be right next to each other. I will try to make them in roughly the same area as your first shift projects.
- Judges gather all of their students at the project in their group with the lowest project number (you may have some students who need to go later in your group - they should tell you this - please accommodate them).
- The student presenter talks about his/her project with the group - encourage students to ask questions. This whole give and take should last 10 minutes at the most and it will probably be shorter.
- After you have gone through every project in your group, tell the students to go back to their respective spots and you can use the remaining time (the shift ends promptly at 11:30) to go back and talk to students one on one and/or to finish your feedback forms. NOTE: Leave the feedback forms with the students! If you can't finish the forms by 11:30, there will be a box to turn them in back in the cafeteria.

11:30 - 12:15

- Judges go back to the cafeteria, get lunch and finish up any forms.

12:30 and beyond

- Judges go home and start to think about signing up for next year's Fair.
- Sometime after the Fair, I would really love to get your feedback about how things went. I believe that this new format for the Fair is here to stay and I want to make it perfect for you. I have a link to a survey that I need you to take and I will share it with you later.